

OOD Race Day Checklist

Use in conjunction with **Guidance Notes for OOD & Safety Boat Duties** for long and short course racing. New OODs may only need to start the race, man the OOD phone, and record finish times/positions. All keys are behind canvas print inside the inner door - please return.

Open up

- Shutters** up/down
- patio doors** open
- fridge** on, **kettle** on
- flag** up.

Race prep

- Race Box** out
- Phones** on charge (if needed)
- Hooter** pumped
- Safety boat** (SB) out
- Starting platform** out.
- Leave both starting platform **levers down**.
- Race **marks inflated** (if short course or channel mark)

Planning

- Check **wind** and **tide** - chalk-up on blackboard. Use the anemometer app ("Windy anemometer" by Atomski Software - sensor no: 19), chimet.co.uk, or windguru.cz/station/418 (Hayling CBK kitesurf)
- Set **course** - steps + diagram on blackboard. Aim for no more than 2 hours of sailing time.

Wind

Strong

- F6 is realistically the upper limit but sailors together with SB have the right to decide.

Light

- Avoid wind-with-tide in the channel
- Consider short course
- Avoid shipping lanes

None

- SUP/paddle race, darts/ping-pong competition.
- SB skills for SB crew.

Tide

High

- Harbour race? Seafronts race?

Mid

- Consider out-of-channel start if light wind.

Low

- Consider out-of-channel start if light wind.

Briefing

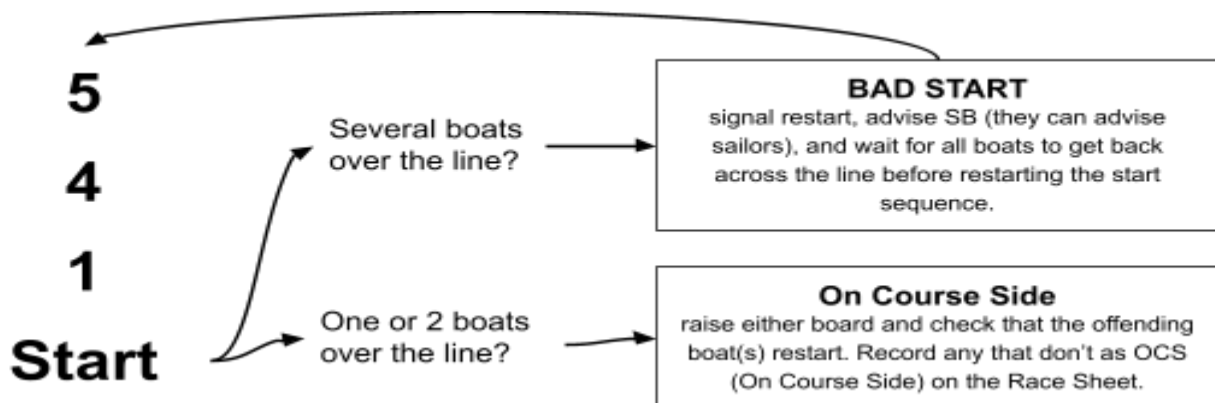
- Conditions**
- Course**
- Warn of potential **course shortening**
- Warn of **hazards** (e.g. Roway wreck mark), if you're not sure, invite suggestions
- Confirm SB and OOD **phone numbers**
- Remind to **sign-on** and **sign-off**
- Agree **start time** (at least 30 mins from end of briefing)

Race

Race pre-conditions

- All **sail numbers** on Race Sheet
- Safety Boat has a **list of competing boats** (?....)
- Safety Boat on the water and ready
- OOD phone** switched on and with OOD
- Comms check** - SB/OOD phones + VHF (if using)
- OOD **ready to call coastguard** on 999 if needed
- Racers ready** (be kind, but not too kind)
- If needed, delay for 10 mins or more. HOW?

Start sequence



Race support

- Try to keep tabs on race progress visually and via SB comms.
- Confirm boats returning to shore with SB.
- Have the **OOD phone** to hand
- VHF?
- Be prepared to **shorten the course** or **abandon the race** if necessary.

Finishing

- Record finish times/positions/statuses.
- Check that all boats have signed-off.
- Confirm that SB is good to come-in.

Post Race

- Calculate race times** + positions using laptop and declare winners.
- Check OOD and SB phone credit is above £5.
- Post **photo of race sheet** on HFSC Members WhatsApp group (ask someone if needed)
- Launch mats** up
- Starting platform** in

Lock-up

- Shutters** up/down
- flag** down
- patio doors** locked
- Empty bin and take **rubbish**
- fridge** off

